

SUNSET POINT @ LAKE JAMES
NEBO, NC 28761

APPLICATION FOR HOME DESIGN APPROVAL
(Revised 06/13/2023)

This form must be submitted along with two (2) copies of the final site plan and two (2) copies of the house plan and a **processing fee of \$150.00** payable to Sunset Point Homeowners Association. One copy will be retained in the Sunset Point files and one copy will be returned to you with comments. **Your submittals will not be reviewed without the processing fee.**

Mail to: Melton Burnette 45 Bear Hollow Court, Nebo, NC 28761
or E-mail to Melton Burnette at MMLKB4@aol.com

Lot #: _____

Name of Lot Owner(s): _____

Address: _____

Work: _____ Fax: _____

Home: _____ Cell: _____

E-mail: _____

Agent/Representative: _____

Contact: _____

Address: _____

Work: _____ Fax: _____

Home: _____ Cell: _____

E-mail: _____

I. Final Site Plan: (Scale 1/10" = 1'0")

Location of all proposed improvements with dimensions and materials should be illustrated on the site plan. Please include a lot survey if available. The site plan should include:

- A. Grading Plan/Landscape plan with 2' interval contours (5' as from USGS is accepted for simple contours).
- B. Erosion control measures to be installed.
- C. House, garage(s) and all improvements to be installed within the lot envelope.
- D. Front, rear and side setbacks to property lines should be dimensioned, with lake buffer indicated.
- E. Driveways, sidewalks and any easements from the recorded plat.
- F. Fences and walls (including retaining walls).
- G. Septic field and repair area.

The ARB will conduct an on-site observation of the rough staking of your house footprint on the ground prior to excavation. Please call to schedule this inspection.

Site plan approved by: _____ Date: _____

COMMENTS: _____

II. Final House Plans: (Scale 1/4" = 1'0")

Preliminary "Not for Construction" plans are accepted for review but all changes after the review must be submitted and approved by the ARB 20 days prior to implementation. **A complete set of "As Built" must be submitted and will be kept on file by the ARB at the completion of the project.**

Heated square footage, finished or unfinished	
Basement (footprint)	_____
Main level (first floor)	_____
Second level	_____
Third level	_____
TOTAL SQUARE FOOTAGE	_____
Garages	_____
Decks and Patios	_____

A color board is accepted for preliminary approval. Actual samples or sample display constructed on site must be available for review prior to final approval.

House Plan Approval: _____ Date: _____

COMMENTS: _____

III. Final House Elevations: (Scale 1/4" = 1 '0")

Front, rear, side elevations show exterior design and layout appropriateness.
 Overall aesthetic appeal meets community guidelines.

Elevations approval: _____ Date: _____

COMMENTS: _____

IV. Exterior finishes and specifications: (Samples required for approval)

A color board is accepted for preliminary approval. Actual samples or sample display constructed on site must be available for review prior to final approval.

AREA	MATERIAL	COLOR	REF#
Foundation			
Walls (primary)			
Accents			
Trim			
Roof			
Decks			
Windows/shutters			
Other			

Exterior approval: _____ Date: _____

COMMENTS: _____

