

SUNSET POINT @ LAKE JAMES
NEBO, NC 28761

APPLICATION FOR APPROVAL TO IMPROVE PROPERTY
(Revised 06/13/23)

This form must be submitted to the Sunset Point Architectural Review Board (ARB) with all appropriate documents prior to beginning any improvement to a property at Sunset Point.

Mail to: Melton Burnette 45 Bear Hollow Court, Nebo, NC 28761
or E-mail to MMLKB4@aol.com

Written approval will be mailed to you along with a notice to proceed. Note: Prior to beginning any construction activity, the Application for Home Design Approval must be completed and approved in addition to this form. (This form may serve as a checklist for lot development in Sunset Point)

Name of Lot Owner(s): _____

Address: _____

Contact #'s

Work: _____ Fax: _____

Home: _____ Cell: _____

E-mail: _____

Agent/Representative: _____

Contact: _____

My intent is to make the following improvement(s) to Lot# _____

Describe your intent: _____

Please check all that apply and submit the appropriate documentation listed:

I wish to:

___ 1. Remove trees or underbrush outside of the buffer area

___ Letter from Ron Harmon enclosed

___ 2. Remove/clear trees inside the buffer area

___ McDowell County tree count completed, letter submitted

___ 3. Stabilize or otherwise modify the shoreline

___ McDowell County Shoreline Protection Permit enclosed

___ Duke Power Shoreline Stabilization Permit enclosed

___ U.S. Army Corp of Engineers General Permit

___ NC Division of Water Quality Permit

___ NCWRC approval letter

___ 4. Install a boat dock, pier or other structure below the reference line (# 2 Reqd)

___ Duke Power dock permit

___ 5. Grade, clear or modify the lots topography (#1, #2 Reqd)

___ Erosion Control Permit submitted (if applicable)

___ McDowell County Planning Department approval letter (from #1)

___ 6. Begin construction of a home / building / structure

___ Application for Design Approval* form submitted to ARB

*The Application for Design Approval form **must** be submitted and all conditions met and approved before beginning any construction activity. (*This form takes over in the approval process once you begin home construction.)*

___ State of NC (McDowell County) Septic Permit to ARB

___ McDowell Building Permit and related approvals to ARB

Owner's statement and verification of compliance:

I, _____ (print) the
owner / agent (circle one) certify the information submitted is correct and accurately
describes my intent as of the date below.

Signed _____

Title _____ Date _____

ARB APPROVAL

Architectural Review Committee Action: Date: _____

____ Approved as submitted

____ Approved with conditions (see comments)

____ Disapproved

Comments: _____

Signed by Reviewer: _____

Date: _____

(Note: Only parts noted have received approval. If this form is incomplete or more improvements are intended at a later date it may be necessary to resubmit copies of this form for ongoing approval)